

TITLE A D M I N I S T R A T I O N M A N U A L	STANDARD INSTRUCTION 10		DEPARTMENT FIRE-RESCUE & SDMS
SUBJECT SAN DIEGO FIRE-RESCUE & SAN DIEGO MEDICAL SERVICES AWARDS	SECTION I	PAGE 1 of 3	EFFECTIVE DATE 9/3/09

I. DEPARTMENT AWARDS FOR FIRE-RESCUE & RURAL/METRO EMPLOYEES

A. Purpose

To recognize heroic, meritorious, or outstanding actions by San Diego Fire-Rescue and Rural/Metro of San Diego employees.

B. Classes of Awards

1. *Medal of Valor*

Awarded to a Fire-Rescue or Rural/Metro employee who displays great personal courage in the pursuit of a worthwhile objective, fully knowing that in doing so places them in imminent peril of loss of life or great bodily injury.

2. *Meritorious Service Award*

Awarded to a Fire-Rescue or Rural/Metro employee who displays exceptional dedication to duty in pursuit of a worthwhile objective which requires courage and is knowingly done with risk of injury.

3. *Lifesaving Medal*

Awarded to a Fire-Rescue or Rural/Metro employee who saves a life by direct exemplary action performed under conditions requiring bravery or exposure to danger or by performance above and beyond the normal call of duty.

4. *Heroism Medal*

Awarded to a Fire-Rescue or Rural/Metro employee who attempts to save a life, or whose actions significantly contribute to a positive outcome of the incident, by direct exemplary action performed under conditions requiring bravery or exposure to danger or by performance above and beyond the normal call of duty.

5. *Lifesaving Citation (Individual)*

Awarded to a Fire-Rescue or Rural/Metro employee who saves a life by direct exemplary action which need not be performed under conditions requiring bravery or exposure to danger.

6. *Paramedic of the Year*

Awarded to a Fire-Rescue or Rural/Metro employee who consistently demonstrates exceptional paramedic skills on an ALS ambulance unit. The award can be given based on life-saving skills performed during one call or

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all-around exceptional skills and leadership.

7. *EMT of the Year*
Awarded to a Fire-Rescue or Rural/Metro employee who consistently demonstrates exceptional basic life support skills on an ALS or BLS ambulance unit. The award can be given based on life-saving skills performed during one call or all-around exceptional skills and leadership.
8. *Lifesaving Citation (Unit)*
Awarded to a Fire-Rescue crew(s) who save a life by direct exemplary action which may not have been performed under conditions requiring bravery or exposure to danger.
9. *Exceptional Performance Citation (Individual)*
Awarded to a Fire-Rescue or Rural/Metro employee for courageous, outstanding, or unusual performance of duty that is significantly beyond that normally expected and may be based on a single act or on exemplary work over an extended period of time.
10. *Exceptional Performance Citation (Unit)*
Awarded to crew(s) for courageous, outstanding, or unusual performance of duty that is significantly beyond that normally expected and may be based on a single act or incident or on exemplary work over an extended period of time.
11. *Steven F. Holladay Memorial Award*
Awarded to a Fire-Rescue employee who exemplifies high standards in the areas of community contributions, and public service.
12. *Firefighter of the Year*
Awarded to an employee in firefighter positions (ranked from fire recruit to Battalion Chief) who consistently performs high quality work, displays a professional and positive image of the Fire-Rescue Department and serves as a role model for others in the organization.
13. *Civilian of the Year*
Awarded to a non-uniformed employee who consistently performs high quality work, demonstrates willingness to take on additional responsibilities and/or projects and maximizes use of time to maintain and improve service.
14. *Volunteer of the Year*
Awarded to an unpaid status person who is consistently dedicated to furthering the goals of Fire-Rescue/EMS in the community.

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15. *Robert Ely Memorial Award*

Awarded to a Fire-Rescue employee who exemplifies high standards in the areas of developing new and improved ways of fire service technology.

C. Procedures

Any Fire-Rescue or Rural/Metro of San Diego employee may nominate candidates for consideration using the FD-32 or FD-35 form as it applies. Recommendations must be accompanied by supporting documents as indicated on the respective forms.

Recommendations should be sent to Human Resources to be considered by the deadline determined each year. The deadline for nominations is set by HR and is usually around the first or second week in September. Members receiving an award at formal occasions are to appear in dress uniform.

Please note: The Health Insurance Portability and Accountability Act of 1996 (HIPAA) mandates confidentiality when handling patient's records. Nominations, which include medical diagnosis and treatment, must not include information that may identify the patient, such as name, address, hospital destination, etc.

D. Wearing of Awards

Refer to appropriate Operations Manual section.